

OKLP State Executive Committee
Meeting 1.1.5 Minutes
5 March 2023

Call to Order

The **first** meeting of the **first** session of the **fifth** OKLP State Executive Committee, a **regular/special/emergency** meeting held **[via Zoom, or listing the venue and city]** was called to order by **Chair Jane Liberty** on **Sunday, 5 March 2023**, at **1:30pm**.

Roll Call

The following members were present:

Annie Anarchist, *Legislative Director*

Jane Liberty, *Chair*

Steven Scrivener, *Secretary*

List each ExCom member who is present at roll call.

The following members were absent:

List each ExCom member who is absent at roll call. Members arriving late should be listed here followed by a statement such as:

“Johnny B. Lately, *Northwest Region Representative*

(acknowledged to have joined the meeting at 1:42pm)”

The following guests were present:

List each guest present at roll call. Late arrivals should be documented as shown above.

Approval of the Agenda

Appendix A

A motion by **Mr. Scrivener** to approve the agenda carried without objection.

Approval of the Minutes

Appendix B

A motion by **Mr. Scrivener** to approve the minutes of meeting **SEC-R 16.2.4 (5 February 2023)** as presented carried without objection.

Reports

[List Appendix reference numbers for written reports.]

For written reports: Ms. Liberty delivered the Chair report as submitted.

For unwritten reports: provide an overview but not a word-for-word accounting.

Business

[List Appendix reference numbers for documents presented.]

Execution of OKLP Non-Disclosure Agreements

[Record committee action taken. Underline substantive motions which pass.]

Designation of Bank Account Signatories

[...]

Set Meeting Date and Time for the Next ExCom Meeting

New Business

Announcements

Public Comments

Adjournment

A motion by Mrs. Anarchist to adjourn carried without objection, and the Chair adjourned the meeting at 2:23pm.

Action Items

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Appendices

Appendix A: Agenda

Appendix B: Draft Minutes of [SEC-R 16.2.4 \(5 February 2023\)](#)]

Appendix C:

Appendix D:

Appendix E:

Submitted by [Steven Scrivener](#), Secretary
Approved in Committee on PENDING